



**SUFFOLK COUNTY OFFICE OF HUMAN RESOURCES
PROJECT IMPACT GENERAL ANNOUNCEMENT #2**

TO: All Suffolk County Employees

RE: Project IMPACT (The New HR and Payroll Systems)

In August, The Suffolk County Office of Human Resources issued the first General Announcement introducing Project IMPACT, our new Human Resource Management System. Since its announcement this past summer, there have been several milestones reached and several still yet to come.

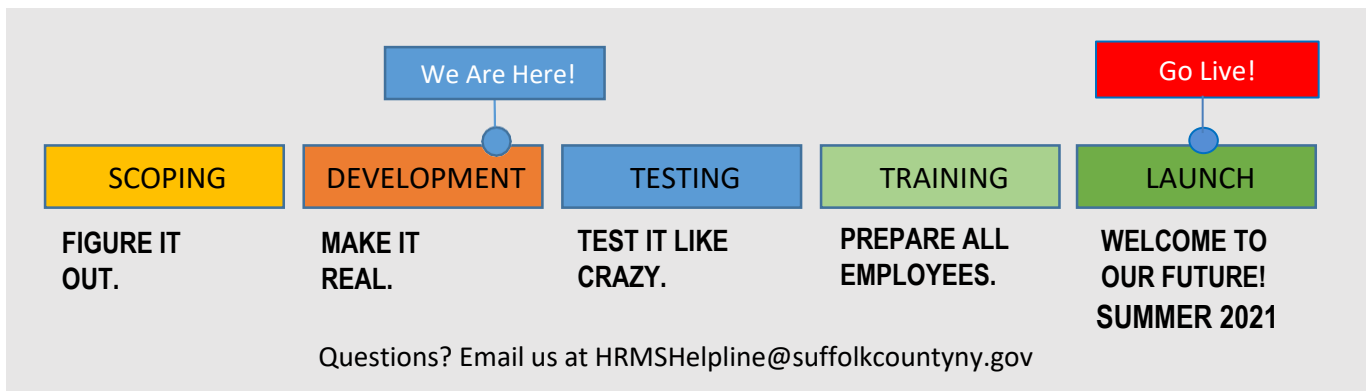
Scoping – Project IMPACT officially kicked off with the planning and design now complete.

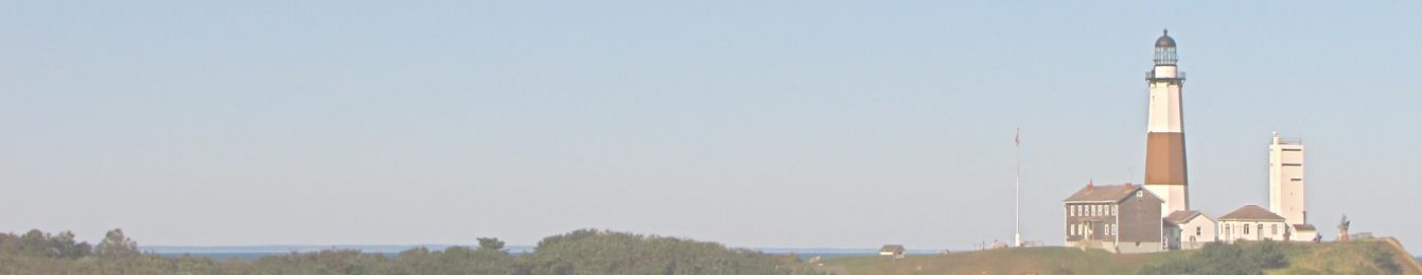
Development – Business Processes, testing and training strategies are almost complete.

Testing – Setting up the system for specific scenarios and performance testing will be underway shortly.

Training – Preparing all employees for the changes to come will be here this spring.

Launch – Go Live is scheduled for early this coming summer 2021!





What Does Project Impact Mean to Me?

1. SELF-SERVICE – Ability to check my pay, change my exemptions, update my contacts

Empowering managers and employees not only puts me in charge of my information, and my manager in charge of our team, it also empowers us to initiate and perform many tasks without the assistance of HR.

2. ON LINE SCHEDULING AND TIME MANAGEMENT - Full view of my schedule, time balances and pay... NO MORE PAPER!

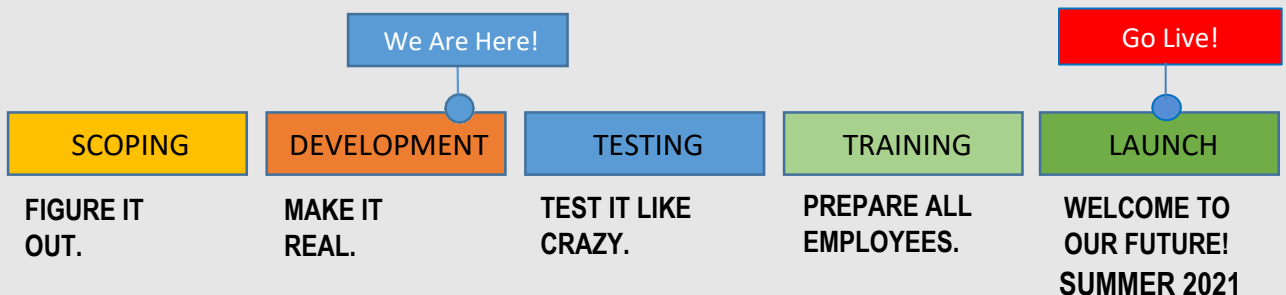
Time and attendance is simplified and automatic. This eliminates the need to manage paper requests and approvals and also provides a real time glimpse of accruals.

3. MOBILE DEVICES – Option to use mobile phone, tablet and desktop

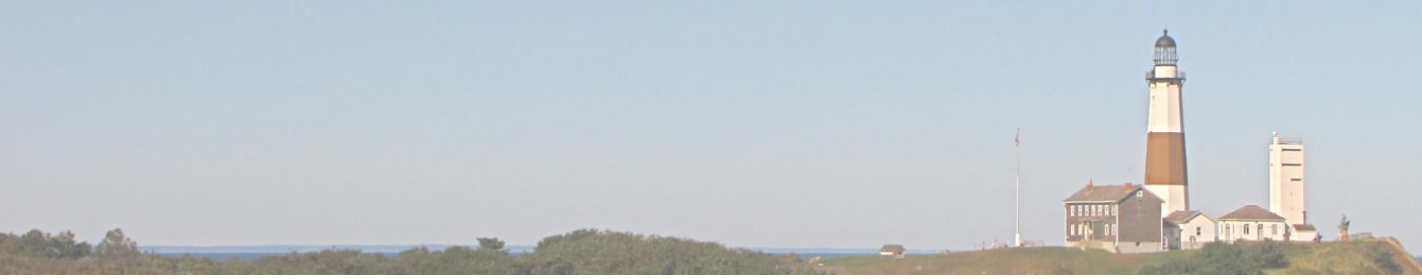
Workday and Kronos are intuitive and designed for every device. “Mobile means... access Workday and Kronos anytime, anywhere.” Many Workday and Kronos features will be available right from my phone.

4. NOTIFICATIONS – INBOX tells me what’s up

Notifications will appear in my Workday Inbox (just like an email). Notifications occur when I need to be aware of something, or do something, such as a task that has been assigned to me.



Questions? Email us at HRMSHelpline@suffolkcountynyny.gov



5. MY PAY – Check my pay stubs and compensation information in one place

Workday allows me quick access to see my pay stubs from anywhere, office or home.

6. PRIVACY – Workday and Kronos are secure, private and incorporate leading privacy functionality and practices.

Workday and Kronos solutions will make up Suffolk County's new Human Resource Management System for all County Employees. Due to unique scheduling requirements for some employees in the Police Department, Sheriff's Department and FRES the County will also deploy Kronos, an advanced scheduling, time and attendance system in addition to Workday. Specific operations within each department that will be utilizing Kronos are as follows:

Police Department

Superior officers
Detectives
Patrol
911 Operators/Dispatch
Detention Attendants

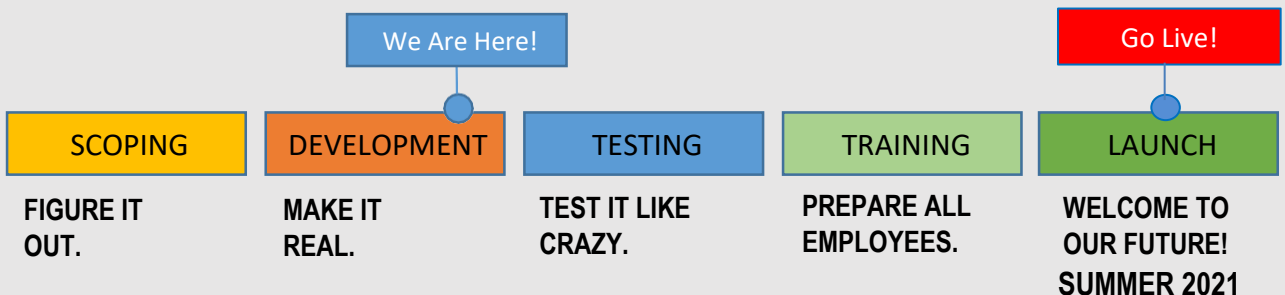
Sheriff's Department

Deputy Sheriffs
Civilian Support Staff
Corrections Officers

FRES (Fire, Rescue, Emergency Svcs.)

Dispatch

STAY TUNED!



Questions? Email us at HRMSHelpline@suffolkcountyny.gov